

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: BCR #08-26 - \$127,454 - Facilities Maintenance Fund - Administrative Services - Public Safety Building Server Room HVAC

DEPARTMENT: Fiscal Services

DIVISION: Budget

AUTHORIZED BY: Lisa Spriggs

CONTACT: Timothy Jecks

EXT: 7181

MOTION/RECOMMENDATION:

Approve and authorize the Chairman to execute Budget Change Request (BCR) #08-26 through the Facilities Maintenance Fund in the amount of \$127,454.00 to provide additional funding for the Public Safety Building Server Room HVAC project.

County-wide

Lin Polk

BACKGROUND:

The attached BCR is associated with CC-2546-07/DRS with Air Mechanical, which will provide for all labor, materials, equipment, transportation, coordination and incidentals necessary for purchase and installation of a dedicated HVAC system for the Information Technology Services computer room located at the Seminole County Public Safety Building. The low bid for that contract was \$336,701 and Facilities Management has requested an additional 5% contingency (\$16,835) for a total 07/08 project budget of \$353,536.

There is currently \$226,082 budgeted in 07/08 for the project. Funding is available in the Facilities Maintenance Fund to cover the additional \$127,454 needed for the project. The attached Budget Change Request does not affect the Facilities Maintenance Fund's Reserves.

STAFF RECOMMENDATION:

Staff recommends that the Board approve and authorize the Chairman to execute Budget Change Request (BCR) #08-26 through the Facilities Maintenance Fund in the amount of \$127,454.00 to provide additional funding for the Public Safety Building Server Room HVAC project.

ATTACHMENTS:

1. Budget Change Request

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| Additionally Reviewed By: No additional reviews |
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*****SEMINOLE COUNTY BUDGET REQUEST*****

Budget Division Use only:

DATE: 3/20/08

FROM: Department Administrative Services

Division Fleet and Facilities Management

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|------------|-------------------------------------|-------|
| | | |
| BCR | <input checked="" type="checkbox"/> | 08-26 |
| | | |

WHAT IS NEEDED:

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| <p align="center">Operational Adjustment</p> <p><input type="checkbox"/> More funds for Budgeted program: Program is budgeted but additional funds are requested (Increased Cost)</p> <p><input type="checkbox"/> More funds for Budgeted program: Program is budgeted but additional funds are requested (Increased Scope)</p> <p><input type="checkbox"/> New program or service: program or service is not in this fiscal year's budget.</p> | <p align="center">Project Adjustment</p> <p><input checked="" type="checkbox"/> More fund for Budgeted project: Project is budgeted but additional funds are requested. (Increased Cost)</p> <p><input type="checkbox"/> More fund for Budgeted project: Project is budgeted but additional funds are requested. (Increase Scope)</p> <p><input type="checkbox"/> New project: Project is not in this fiscal year's budget.</p> |
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Detailed Explanation:

To provide additional funding for the HVAC system in the Public Safety Building Server Room.

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|-----------------|--------------------------------|-----------------|--------------------------------------|------------------------------------|
| | Fund # | <u>00108</u> | Fund Name | <u>Facilities Maintenance Fund</u> |
| | FUND/ACCOUNT NUMBER | | Project # | |
| TRANSFER | <u>00108.010590.530462.203</u> | | | |
| | | | ACCOUNT TITLE | AMOUNT |
| | | | <u>Repairs & Maint – PA HVAC</u> | <u>\$127,454</u> |
| FROM | | | <u>General Gov't</u> | |
| | | | | |
| | | | | |
| | | | TOTAL | \$127,454 |
| | FUND/ACCOUNT NUMBER | | Project # | |
| TRANSFER | <u>00108.010590.560650</u> | <u>00254401</u> | | |
| | | | ACCOUNT TITLE | AMOUNT |
| | | | <u>Capital In Progress (PSB</u> | <u>\$127,454</u> |
| TO | | | <u>Server Room HVAC Project)</u> | |
| | | | | |
| | | | | |
| | | | TOTAL | \$127,454 |

RECOMMENDATION: ☒ Approval Date 3/20/08 Analyst T. Jecks Budget Manager _____

REVIEW: FS Director _____ County Manager _____

BCC APPROVAL: BCC Meeting Date 6/10/08 Date Signed _____ Signature _____

FINANCE: Transfer has been posted Date _____ Signature _____